

# WHC Wellness Policy

Last Updated: Sunday, April 18, 2021

## Policies for ALL on-campus gatherings...

- If you are ill, please do not attend in-person gatherings until you know you are not contagious by order of a doctor or until at least 48 hours after your symptoms disappear.
- If you have tested positive for COVID-19, or been exposed to someone who tested positive for COVID-19, [follow the CDC guidelines before returning to any in-person gathering](#).
- Keep your hands clean and respect the physical distancing desires of others.
- If food or drinks are served, the food and drink wellness policies must be followed.
- High contact surfaces should be sanitized shortly after each event.
- All in-person gatherings may be postponed or cancelled at any time, and the campus or areas of the campus may be closed at any time, per the discretion of Western Hills' leadership.

## Church Auditorium & Services:

- Policies for all in-person gatherings should be met.
- Masks are required in the safety zone unless you are seated in your seat.
- Greeters and volunteers actively serving in the safety area must always wear a mask.

## Special Events at the Church Campus:

- Requests for special events on our campus must be submitted to our church offices for further evaluation. Our offices reserve the right to ask questions and request additional details before approving an event. We reserve the right to approve or decline any event for any reason without explanation. You may be asked to submit a wellness policy for your event. Your event capacity may be limited based on the size of the room you reserve.
- All special events must meet the requirements for all our in-person gatherings.
- If the special event is held in the auditorium, all church auditorium policies must be followed unless an appeal is made and approved by our church leadership.

## Kitchen Use:

- Kitchen use must be approved in advance by our church offices.
- Policies for preparing and serving food and drinks must be strictly followed.

## Church Offices and Staff

- Church offices are open for standard hours of operations.
- Shared high contact areas should be disinfected regularly (per deacon checklist).
- Office staff, volunteers, and visitors must meet the guidelines for all on-campus gatherings.
- Staff members may work with their supervisor to arrange working remotely as needed.
- If office staff tests positive for COVID-19, or someone in their household is positive, they will be asked to remain off work and follow doctor/CDC guidelines. They may work from home if possible, but while at home they will receive pay up to 14 days while out. If additional time/pay is needed, please consult supervisor while following guidelines for a safe return.